Archbishop Bergan Catholic School Board of Education

Meeting Minutes

September 13, 2017

Bergan Elementary Library

1. Meeting was called to order at 6:36 pm by Melissa Carlson
2. Opening Prayer – Rev. Walter Nolte
3. Roll/Call:
	1. Present - Tad Dinkins, Kurtis Slater, Melissa Carlson, Ryan Miller, Kevin Cansler, and Misti Wolf.
	2. Excused – Suzanne Mendlik and Erik Hoegemeyer.
	3. Also Present – Dan Koenig, Lori McIntyre, Bonnie Nebuda, Rev. Walter Nolte and Sylvia Weier
4. Consent Agenda Items:
	1. Approved meeting agenda
	2. Approved minutes from July meeting
5. Reports
	1. Principal’s Report – See report
		1. Mr. Koenig noted the projected enrollment for the fall of 2019. The board will discuss space options and make a recommendation to the Pastor/President. Options are:
			1. Move the 6th grade to Bergan Middle/High School
			2. Put a portable classroom behind Bergan Elementary
			3. Build an additional classroom onto Bergan Elementary
		2. Project Lead the Way will be implemented at the Elementary school this year.
		3. 7-12 Students completed a Fall Day of Service recently, assisting many non-profit agencies in Fremont and Omaha.
	2. Parish Pastor/President of School report:
		1. Retreat – The retreat date of October 22nd will not work and will be rescheduled. Rev. Nolte will send an email to the board to see what date works.
	3. Board President Report – Melissa Carlson
		1. Status of By-Law update – by-laws were sent to Pat Flood and reviewed.
		2. Corporate Board of Directors – This is something that is currently in the by-laws. Pat Flood wants to have a meeting with Rev. Nolte, President of School Board, etc. and decide if this is necessary.
		3. Appointment of vacant seat – will wait until November to discuss
		4. Appointment of new members to standing committees
			1. Tad Dinkins will be on the Governance and Leadership Committee
			2. Kurtis Slater will be on the Parent Engagement Committee
6. Discussion Items:
	1. Vacancy of President of School Board
		1. Melissa Carlson would not be interested in role.
		2. The seat was offered to all members and there was a discussion of duties of the President.
		3. Tad Dinkins put his name in for the President
	2. Standing Agenda Items
		1. Advancement Report - see report
			1. Our enrollment is still around 500 students
			2. The prospect list is growing daily
			3. Enrollment dates have been set
				1. Kindergarten Enrollment – February 2nd
				2. Pre-Kindergarten Enrollment – February 7th
				3. Preschool Enrollment – February 16th
			4. Latino Enrollment Initiative
				1. Working on bilingual signage for white building and auditorium
				2. Provided families with information at the Hispanic Festival
			5. Bergan Ambassadors
				1. All new families have been assigned to their Ambassadors
			6. Knight Event
				1. Underwriting is underway
				2. Auction items are being solicited
				3. Lottery tickets will be given to families at Parent Teacher Conferences
	3. STRAT Plan:
		1. Each committee work on STRAT plan ideas over the next couple of weeks. Then we will take those ideas and put them together.
	4. Survey Results:
		1. Governance and Leadership Committee to take lead on this.
7. Action Items
	1. Vote on President:
		1. Ryan Miller supported the nomination of Tad Dinkins
		2. Misti Wolf seconded
		3. All were in favor
		4. Tad Dinkins is the new School Board of Education President.
8. Closing Prayer – Rev. Walter Nolte
9. Meeting adjourned – 7:30 pm