**ARCHBISHOP BERGAN CATHOLIC ELEMENTARY SCHOOL CLASSROOM REQUEST FORM**

Classroom requests for your student(s) are allowed at Archbishop Bergan Catholic Elementary, but requests are not always granted. Parents make classroom requests for various reasons, but only classroom requests that have an impact on your students’ ability to have academic success in the classroom are considered by the school.

All classroom requests, regardless of whether you have contacted any classroom teacher, staff member or the Principal, need to be made using the following form. These requests must be made before Friday June 10th, 2016. Any classroom request made after Friday June 10th will NOT be considered. Please fill out the form below and return it to the Elementary School Office or Principal by Friday June 10th.

The classroom assignments for the 2016-2017 school are listed below.

**Pre-Kindergarten** *Mrs. Sue Kassmeier*

**Kindergarten** *Mrs. Ashley Prinz Mrs. Tabitha Sheets*

**1st Grade** *Mrs. Patti Bowman Mrs. Jennifer Powers*

**2nd Grade** *Mrs. Kris Janke Mrs. Lori McIntyre*

**3rd Grade** *Mrs. Cynthia Nielsen Mrs. Katie Nielsen*

**4th Grade** *Mrs. Amy Sund*

**5th/6th Grade** *Mrs. Polly Blum (Math & Social Studies)*

*Mrs. Angie Kempf (Reading & Religion)*

*Mrs. Jennifer Urbanski (Science & Grammar/Writing)*

**Computers/Library** *Mrs. Kate Hurst*

**Physical Ed** *Mr. Wyatt Morse*

**Vocal Music** *Mrs. Maggie Winterlin*

**Instrumental Music** *Mr. Jeremy Murman*

**Art** *Mr. Curtis Marolf*

**(PLEASE PRINT USING THE BLANKS PROVIDED)**

Name of Parent Making Request \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Student \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2016-2017 Grade/Classroom Requested\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason Explaining this Request \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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**PARENT SIGNATURE & DATE**