Archbishop Bergan Catholic School Board of Education

Meeting Minutes

May 10, 2017

Bergan Elementary Library

1. Meeting was called to order by MaryLynne Bolden at 6:32 pm.
2. Opening Prayer: Melissa Carlson
	1. Present: MaryLynne Bolden, Melissa Carlson, Kevin Cansler, Becky Dahlhauser (via conference call), Erik Hoegemeyer (via conference call), Ryan Miller
	2. Absent: Andrea Ridder, Suzanne Mendlik, Misti Wolf
	3. Also Present: Fr. Dave Belt, Dan Koenig, Sylvia Weier, Brett Meyer
3. Board Catechesis and Leadership – Charism and Culture
	1. Put on hold
4. Consent Agenda Items: Minutes from March were approved.
5. Guest Speaker – Brett Meyer, Project Lead the Way (STREAM)
	1. Project Lead the way developed a partnership with Omaha North, McMillan Middle School and Skinner Elementary (pilot school)
	2. Trinity Lutheran in Fremont has been using the program, this will be the 2nd year.
		1. Launch Program – Grades K-5
		2. Gateway Program – Grades 6-8
		3. High School Program – Grades 9-12
	3. Project Lead the Way was not built on Nebraska Standards but on Common Core Standards.
	4. Communication with parents is key – have an informational meeting for parents to help get them on board with printed materials available.
	5. This will help students to be prepared for the future.
	6. We would apply a mobile lab that will go into individual classrooms instead of a fixed lab.
	7. We would be the 1st K-12 school to use the program.
6. Reports:
	1. Booster Club Minutes – See Report
	2. Finance Committee Minutes – We are currently looking for a Finance Director and possibly restructuring the department.
	3. Principal’s Report – See Report
		1. We have hired 2 new teachers at the elementary.
			1. Angie Kempf will be moving to 4th grade.
			2. Maggie Getzfred has been hired to teach 5th/6th Math and Social Studies.
			3. Deanna Rogers has been hired to teach 5th/6th Language Arts
		2. We have also hired Sarah Monke as the Director of Alumni Relations.
		3. The bell tower has been installed at the elementary and was funded entirely through private donations.
		4. Changes needed for Prom – Form a group to discuss how to make changes to the dress code and have students go to Mass and then a dinner at Delaney?
	4. Parish Pastor/President of School Report:
		1. Fr. Walter Nolte will be installed on July 9th and wants to be involved in the life of the school.
		2. Fr. Belt’s last masses will be June 24th/25th with a reception after Mass on Saturday night at the St. Patrick’s Auditorium.
		3. We have started round 2 of the granting process. A 1 page summary is due by June 2nd, and we do not have to rewrite the grant proposal.
	5. Board President Report:
		1. We used a program to come up with a 3 page check list for a potential board member. Based on the patter received an ad was written and placed in the bulletin.
		2. We had 5 applicants and 2 were decided upon. (Jerry Rinne would like to be involved in the future).
		3. The Board purchased the book “The Greatest Story Ever Told” for the seniors as well as a Bergan coin.
		4. Liability Insurance – the Board in general is covered but what about individuals?
		5. A transition team was put in place to help Fr. Nolte with his transition to St. Patrick’s and Bergan. There are members on the team from Parish Council, Stewardship, Finance, and the School Board (MaryLynne Bolden).
		6. Attendance – We had two board members who exceeded their absences for the year according to the by-laws. One member is outgoing so it is irrelevant and one is not outgoing. The group was asked how they wanted to proceed and Kevin Cansler mentioned why have by-laws if we aren’t going to enforce them. Melissa Carlson said the governance and leadership committee had discussed this in their meeting and as a committee they wanted to see it enforced. Erik Hoegemeyer confirmed that was the opinion of the group. It was decided that we enforce the by-law and MaryLynne Bolden would contact the member in question.
7. Discussion Items:
	1. Standing Agenda Items:
		1. Advancement Report – See Report
			1. Our numbers continue to go up every year and we are losing fewer students every year.
			2. There seems to be an expectation for Mr. Koenig to drop everything when a new family comes in, we can change this by using parent ambassadors to help with new families questions and help them get settled into Bergan.
		2. All we have left are the bylaws and surveys and the STRAT plan in complete.
			1. Surveys were looked through and decided upon.
			2. We will have surveys for parents, students and staff.
			3. This year we will have grades 7-11 complete surveys, next year we will have grades 3-12 complete.
			4. Alumni Survey next year?
	2. Governance and Leadership Committee
		1. Bylaws have been reviewed, Becky will run them through redline and submit them to Pat Flood by the end of next week so they can be voted on at the July meeting.
8. Action Items:
	1. By-Law Revision – Immediately expand the board “up to 15 members”.
		1. Kevin Cansler made a motion to approve, seconded by Becky Dahlhauser – all in favor, motion carried.
	2. Vote on new members: Tad Dinkins and Curtis Slater
		1. Kevin Cansler made a motion to approve, Ryan Miller seconded – all in favor, motion carried.
		2. MaryLynne will contact Tad and Curtis as well as the other applicants to let them know.
9. Closing Prayer – Melissa Carlson
10. Meeting Adjourned – 8:06 pm