Archbishop Bergan Catholic School Board of Education

Meeting Minutes

July 11, 2018

Bergan Elementary Library

Special Meeting to Elect Officers

1. Meeting was called to order by Mr. Koenig at 6:33 pm
2. Roll Call:
	1. Excused – Curtis Slater, Kevin Cansler, Ryan Miller, Todd Thomason and Anne Folkers
	2. Also Present – Fr. Walter Nolte, Fr. Damien Wee, Fr. Nicholas Mishek, Sylvia Weier and Dan Koenig
3. Action Item:
	1. Submitted Slate:
		1. President: Tad Dinkins – Suzanne made a motion to approve, Misti seconded – all were in favor.
		2. Vice President: Melissa Carlson – Suzanne made a motion to approve, Misti seconded – all were in favor
		3. Sylvia Weier was appointed as Secretary
4. Meeting adjourned at 6:35 pm by Mr. Koenig

Regular July Board meeting:

1. Meeting called to order at 6:36 pm by Tad
2. Opening prayer – Fr. Nolte
3. Consent Agenda Items:
	1. Meeting agenda - approved
	2. May Minutes - Judy made a motion to approve, Melissa seconded – all in favor
4. Reports:
	1. Principal’s Report – see report
		1. We received our Accreditation
		2. We have an opening for a Kitchen Manager for the MS/HS
		3. Lunch prices are changing: $2.75 for Elementary, $3.05 for MS/HS and $3.60 for staff and visiting adults
		4. The “Buy Your Own Device” deadline is Monday July 16th
	2. Parish Pastor/President of School report – Fr. Nicholas and Fr. Wee described what their duties would be for the coming school year
		1. Fr. Nicholas will be ministering to the homebound, sick and the Hispanic community.
		2. Fr. Wee will again be at the Elementary. This year he will be in the building on Tuesday, Wednesday and Thursdays. He will also minister to the homebound and sick and help with the MS/HS retreats.
		3. Fr. Nolte will be in charge of Campus Ministry at the MS/HS, will have office hours on Wednesdays at the MS/HS and will be in the MS/HS on Tuesday, Wednesday and Thursday
		4. There will now be an 8:15 am MS/HS only mass on Thursdays where there is no all school mass in the Gary D. Schmidt gym.
		5. The festival went well; no official numbers are in yet. The festival committee is looking at what can be changed for next year to make it better.
	3. Board President Report – Tad Dinkins
		1. Board/Faculty Social in August – Board will provide Taco truck lunch on August 8 at the Elementary instead of a social. Melissa will bring fried ice cream dessert.
		2. Back to School Night – Tuesday August 7th, Board members will attend at both buildings.
		3. Future meeting dates – change the bylaws to reflect meetings will be every other month and not specify what Wednesday they will be so they can change if needed.
5. Discussion Items:
	1. Standing Agenda Items:
		1. Advancement Report – see report
			1. Advancement is updating their marketing/recruiting plan
			2. Blanca Peralta will serve as a Madrina and assist with Latino enrollment
			3. They are working on setting up dates to visit metro Catholic Schools in the fall
			4. Knight Event committee meetings are being held to start on soliciting businesses for sponsorships and auction items.
		2. STRAT Plan
			1. Survey recap – only have one survey per year
				1. The Board went through the AdvancEd and Alumni surveys and exit interviews, they need to look at like questions and compare.
				2. Alumni surveys – Building and technology were the biggest concerns. Some also felt that they weren’t academically challenged.
				3. The Board would like to report back, letting people know how the results are being used. They are taking the data and creating action items for faculty and the Board to address. Sarah will be asked to put this information in the newsletter.
	2. Handbook Review and Revisions – Mr. Koenig let the Board know about the additions and changes that will be in the family handbook.
	3. Chrome book Update
		1. As of the Board meeting there were 40 orders, Mr. Koenig thought there would be around 50 orders by the due date.
		2. Students are not allowed to bring in their own device, they have to be purchased by the school.
	4. Capital/Building Campaign Status Update
		1. The Parish is hoping to have a Stakeholder meeting this fall
		2. We have confirmation from the Archbishop to go ahead with the campaign
		3. Need to prioritize phases
6. Action Items:
	1. Provide lunch for faculty and staff on August 8th
	2. Attend Back to School Night
7. Closing Prayer and meeting adjourned at 8:25 pm