

**Archbishop Bergan Catholic School**  
**Board of Education**  
**Meeting Minutes**

July 15, 2020

**I. Call to order**

Dan Koenig called to order the regular meeting of the School Board at 6:46 PM on July 15, 2020 at Bergan Elementary Library.

**II. Approval of minutes from last meeting**

Judy Getzschmann moves to approve the agenda, Tad Dinkins seconds, all in favor.

Judy moves to approve the minutes as presented, Melissa Hapke seconds, all in favor.

**III. Reports: Dan Koenig**

a) Budget Review:

1. Upcoming budget has been finalized.
2. Bergan made cuts that needed to take place, we are as lean as we have ever been
3. Shortfall is still at \$200,000
4. Melissa introduced the Market of Hope, a Facebook page where people can buy/sell items, and profits go directly to the church/school. Isaac mentioned Amazon Smile option.

b) Knightly Tale (on Google Docs) outlines our Back to School Plan

1. Parent letter was sent outlining our plan to resume in person school on Aug. 10. This letter outlined the changes and safety precautions being implemented.
2. Handbook changes still not ready.
3. Staff and Parents must sign and return a COVID waiver.
4. Lunch prices increased 10 cents
5. Care Act purchases: 2 thermal cameras and tripods, 3 reusable masks per student and 1000 disposable masks for guests, water bottle stations, large fans, 100 chrome books, cafeteria tables, STRIVE – livestreaming service,
6. We are NDE accredited
7. New Staff: Haley Kucera and Anna Wiese at the elementary, Amalie Guldenpfennig at the high school, Kim Dieckmann will now teach Senior English, Chris Rainforth and Fr. Cremers will teach Senior Theology, Dan Koenig will teach World History. Advancement:, Misti Wolf, and Nicole Owsley
8. Class of 2020: Sunday the 19<sup>th</sup> Seniors will have Honors night, graduation practice and the bonfire. Graduation will take place Saturday the 25<sup>th</sup>.

9. Safely return to school blueprint (28 page document) on Google Docs
- c) **Bonnie Nebuda, advancement report: on google docs**
  1. Bonnie presented her teams fundraising goals for this year.
  2. She also went over the enrollment numbers for 2020-2021.
  3. Nicole Owsley's first 30 days have gone great. She is working on the Bergan fund donations for Mr. Wojtkiewicz. The Fill the Gap campaign, and community partnership.

#### **IV. New business**

- a) Future Meeting Dates: Sept. 16, Nov. 18, Jan. 17 (retreat), March 24, May 19, July 21. All will be held at the elementary library.
- b) There is a 3 tiered plan for dealing with COVID: 1. 100% in person learning, 2. in school and remote learning, 3. 100% Remote learning. This is all outlined in the 28 page document.
- c) We are monitoring the 3 Rivers website meter to determine which tier we are using.

#### **V. Adjournment**

Dan Koenig adjourned the meeting with a closing prayer at 8:16 PM.

Minutes submitted by: Wendy Kerkaert